

AMENDED
IDAHO COMMISSION FOR LIBRARIES
LIBRARY SERVICES AND TECHNOLOGY ACT (LSTA)
FY 2007 SUPPORT OF FORMAL LIBRARY SCIENCE COURSES

Name of Applying Library: _____
Library Address: _____ City _____ Zip _____
Contact Person (Name and Title): _____
Daytime phone: _____ E-mail: _____

☐ I have discussed this project with the CE Consultant. _____
(Consultants name and date discussed)

Budget Summary: Amount of LSTA request _____
Amount of local match _____
Total amount of project _____

THIS APPLICATION IS FOR:

- ☐ ALA-ACCREDITED MASTERS DEGREE PROGRAM IN LIBRARY SCIENCE
☐ EDUCATION MEDIA GENERALIST ENDORSEMENT
☐ FORMAL LIBRARY SCIENCE COURSES FOR PROFESSIONAL DEVELOPMENT

Institution name and program in which Employee is enrolled: _____

Semester or quarter: _____

Course(s) to be taken: _____

Tuition costs: _____

SIGNATURE AND CERTIFICATION:

We are aware of, and agree to comply with, the federally mandated assurances enumerated in the Civil Rights Certificate and the Suspension Debarment Certificate attached to this document. In addition, we assure that we will comply with all special legal requirements, program requirements, and other administrative requirements approved in accordance with OMB (Office of Management and Budget) Circulars A-87, A-102, A-110, and A-128.

Applicant Employee Signature	Title	Date
Appropriate Signature	Title	Date
Appropriate Signature	Title	Date

Commission for Libraries Use Only

Approved _____ Disapproved _____ Date _____

APPLICATION QUESTIONS: (Attach a sheet with your answers.)

What benefit will your library gain by your participation in the library science courses you have applied for?

SUPPORT OF FORMAL LIBRARY SCIENCE COURSES

Application Instructions

Submit the following:

- Completed Application form with original signatures (*refer to page 15 of the LSTA guide to assist you in identifying Appropriate Signatures*)
- Response to the Application Question
- Brochure, web-site printout or other form of documentation identifying course of study and ALA accreditation
- Civil Rights Certification signed by the library director
- Suspension & Debarment Certification signed by the library director
- Completed applications must be received by the Idaho Commission for Libraries at least 45 days prior to the start of classes
- Send the application and all attachments to:

Grants Contracts Officer
Idaho Commission for Libraries
325 West State Street
Boise, Idaho 83702-6072

Reimbursement process:

Once the course(s) have been completed, the applicant library must submit to the Commission for Libraries the Request for Reimbursement and LSTA Financial Report forms included in the grant agreement packet. **These forms must be accompanied the participants transcript of proof of grade and a brief report responding to the following questions:**

Evaluation Questions:

- A. How would you evaluate these courses?
- B. Briefly describe how you will apply what you have learned from these courses in your library within the next three months.
- C. What benefit has your library gained from your participation in these library science courses?

For additional instructions refer to the Amended Appendix J in the LSTA Guide.

If you have any questions, please do not hesitate to call the Continuing Education Consultant at 800-458-3271 (toll-free long distance) or (208) 334-2150